

FINAL

Minutes
National Communication Association
Executive Committee of the Legislative Assembly
The Madison Hotel
Washington, DC
January 18 & 20, 2024

Participating in the meeting:

Executive Committee Members: Marnel Niles Goins, President; Jeanetta Sims, First Vice President; Tina Harris, Second Vice President; Walid Afifi, Immediate Past President; Jimmie Manning, Finance Committee Chair/Treasurer; Candice Thomas-Maddox, Finance Committee Director; Kenneth Lachlan, Finance Committee Director; James Cherney, IDEA Council Chair; Laurie Lewis, Mentorship and Leadership Council Chair; John Sloop, Publications Council Chair; Shaunak Sastry, Research Council Chair; Katherine Thweatt, Teaching and Learning Council Chair; Justin Danowski, Interim Executive Director/Secretary (non-voting).

NCA Staff present during business item discussions: Dane S. Claussen, Director of Research, Publications, and Professional Advancement; LaShawn Duckett, Director of Convention and Meetings; Arnyae Neal, Director of Membership and Member Services; Joseph Ritchie, Chief Financial Officer.

Thursday, January 18

1. Call to Order

President Niles Goins called the meeting to order at 9:05 a.m. Eastern.

2. Board Orientation

Susan Decker from BoardSource facilitated an orientation with the Executive Committee.

Lunch Break at noon.

Board orientation continued until 3:00 p.m.

3. Announcements / Business Items
 - a. Niles Goins read the land acknowledgement.
 - b. Niles Goins announced the passing of former NCA President Orlando Taylor.
 - c. ACTION – Consent Agenda
 - i. *A motion was made to approve the consent agenda. Seconded.*
 1. *November 15 & 18 LA Meeting Minutes*
 2. *November 15 EC Meeting Minutes (afternoon session)*
 3. *December 6 EC Meeting Minutes*
 4. *December 18 EC Meeting Minutes*
 5. *January 11, 2024 EC Meeting Minutes*

6. *Approval of Jenna McNallie for the Mark L. Knapp Award Selection Committee.*
 7. *Approval of Heather Hayes for the Diamond Anniversary Book Award Selection Committee.*
- ii. *Motion carried.*

Cherney, Manning, Claussen, Duckett, and Neal were recused.

- d. Niles Goins provided an update on the Ad-Hoc Ethics Committee.

Cherney and Manning returned.

- e. Niles Goins provided an update on the Ad-Hoc Presidential Address Inquiry Committee.

Claussen, Duckett, and Neal returned.

- f. ACTION – Proposal to subsidize childcare at NCA conventions.
 - i. Niles Goins provided an overview of the proposal.
 - ii. *A motion was made to approve the proposal to subsidize childcare at NCA conventions. Seconded. Discussion ensued.*
 - iii. The motion was tabled until the Saturday meeting to allow time for the Finance Committee to provide review and provide a recommendation.
- g. ACTION – New Endowed Award – The Everett Hughes Holle Award for Social Justice and Community Engagement.
 - i. Danowski provided an overview of the proposal.
 - ii. *A motion was made to approve the Everett Hughes Holle Award for Social Justice and Community Engagement as an endowed NCA Award. Seconded. Discussion ensued.*
 - iii. *Motion carried 9 yes, 3 no, 0 abstain*
- h. ACTION – Communication Pedagogy Grant Proposal
 - i. Thweatt provided an overview of the proposal.
 - ii. *A motion was made to approve the Communication Pedagogy Grant at \$30,000 and add it to the list of NCA Funded Programs. Seconded. Discussion ensued.*
 - iii. The motion was tabled until the Saturday meeting to allow time for the Finance Committee to review and provide a recommendation.

With no further business, the meeting was adjourned until 12:30 pm on Saturday.

Saturday, January 20

1. Call to Order

President Niles Goins called the meeting to order at 12:30 p.m.

2. Business items continued

- a. ACTION – Tabled Motion - Proposal to subsidize childcare at NCA conventions.
 - i. Manning informed the EC that the Finance Committee endorsed the proposal 3 yes, 0 no. Discussion continued.
 - ii. *The motion carried 11 yes, 0 no, 0 abstain.*
- b. ACTION – Approval of an additional VLO (Virtual Learning Opportunity)
 - i. Sims provided an update on the status of an extra proposed VLO by the EC. Manning informed the EC that the Finance Committee endorsed the proposal 3 yes, 0 no. Discussion ensued.
 - ii. *A motion was made to approve the extra VLO at an additional cost of \$2,000. Seconded. Motion carried 12 yes, 0 no, 0 abstain.*
- c. ACTION – Tables Motion - Communication Pedagogy Grant Proposal
 - i. Manning informed the EC that the Finance Committee endorsed the proposal 3 yes, 0 no. Discussion continued.
 - ii. *The motion carried. 12 yes, 0 no, 0 abstain.*
- d. ACTION – Proposal to conduct Interest Group award process through the National Office
 - i. Danowski provided an overview of the proposal.
 - ii. *A motion was made to establish an Interest Group awards process through the National Office. Seconded. Discussion ensued.*
 - iii. *Motion carried 12 yes, 0 no, 0 abstain.*
- e. ACTION – Committee on International Discussion and Debate Operational Plan

CIDD Members Kenneth Newby and Michael Middleton attended the meeting virtually.

- i. Newby and Middleton provided a summary of the proposal and answered EC questions.

Newby and Middleton left the meeting.

- ii. Discussion ensued.
 - iii. *A motion was made reinstate and unfreeze funding for CIDD for 2024, work with the National Office on its operational plan, and begin an earnest dialogic process that involves an MOU, a plan for the future of CIDD, and a way for CIDD to be structured into NCA in a way that aligns with our governance and Strategic Plan. Seconded. Motion carried 10 yes, 0 no, 2 abstain.*
- f. DISCUSSION – Future of Conventions

Convention Committee member, David Rhea, joined the meeting in person.

- i. Rhea gave an overview of the proposal presented to the EC in February 2023 and provided recommendations on behalf of the Convention Committee.

Rhea left the meeting.

- ii. Discussion ensued.
- g. The EC moved into Double Executive Session to discuss 2024 goals for the Interim Executive Director and the Executive Director Search.

With no further business, the meeting was adjourned at 3:00 p.m.

Respectfully submitted,
Justin Danowski
Interim Executive Director